

BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council Annual Meeting was held in the Church of St. Margaret of Antioch on Tuesday 13th November 2012 commencing at 8.00pm.

Present:

Cllr Janine Paterson
Cllr Phil Hills
Cllr Tim Sheppard
Cllr Claire Mortlock

Mrs K Clark (Clerk)

1. Apologies for absence

None received

2. To approve and sign the minutes of meeting of 4th September 2012

Approved and signed

3. To adopt the new code of conduct and ensure that declaration or acceptance or office and Councillor interest forms have been returned to the monitoring officer.

NALC ,model code of conduct adopted , all forms completed and sent to monitoring officer.

4. Finance report and expenditure approval

M Rainbow – cuts 9 & 10 £100.00

M Rainbow – cuts 11 & 12 £190.00

K Clark – reimbursement for BT phone bill £44.32

K Clark – reimbursement for fast hosts £66.60

5. To set a Precept for 2012/13

This was agreed to leave the same as last year due to the current economic climate and make a request to NHDC for £5200.00 and use reserves.

Clerks Salary	£2350.00
Office allowance	£120.00
Mileage	£160.00
HAPTC	£145.00
Insurance	£450.00
Audit	£300.00
Churchyard Maintenance	£600.00
Lease	£250.00
Grass Cutting	£1,000.00
Stationery and Printing	£400.00

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Parish Council insurance requirements reviewed and the asset register checked, no changes made.

6. Consultation on Green Space and facilities survey for NHDC

Cllr Paterson will complete and return to NHDC.

7. To approve Planning applications as notified by the District Council

None received

8. Update on Road signage

This has been chased by Cllr Tony Hunter and the White lining is well behind due to weather he has prioritised by saying it will be paid for using the locality budget

Any further road faults are to be reported by members of the Parish or Parish Council on line.

9. Correspondence

SENDER	SUBJECT	TASKED
M Rainbow	Invoices	Agenda
HAPTC	Next years fees	Agenda
NHDC	Precept requirements	Agenda
BT	Phone Bill	Agenda
NHDC	Facilities Local plan	Agenda
NHDC	New Code of Conduct	Agenda
Police Authority	Handouts	Circulated
HCC	Urban Route Stufy	Circulated
Affinity Water	Pre consultation	Circulated
BDO	Extranet changes	Filed
Clerk & Councils Direct	Magazine	Circulated

10. To confirm date and time of next meeting

This will be held on Wednesday 16th January 2013 at 8pm

Meeting closed at 8.45pm

Signed.....Dated.....