

BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council Annual Meeting was held in the Church of St. Margaret of Antioch on Tuesday 1st May 2012 commencing at 8.00pm.

Present:

Cllr Janine Paterson
Cllr Phil Hills
Cllr Paul Culpin
Cllr Tim Sheppard
Mrs K Clark (Clerk)

1. Apologies for absence

Cllr Claire Mortlock

2. To elect a Chairman

Cllr Janine Patterson was elected

3. To receive the Chairman's Declaration of Acceptance of Office

Received

4. To elect a Vice-Chairman

Cllr Paul Culpin was elected

5. To receive Declaration of office from all Councillors

Received

6. To consider the payment of any annual subscriptions

There are no new subscriptions and these are listed under item 10

7. To inspect the deeds and trust instruments in the custody of the Council

None held

8. To update the Register of interest book

Checked and updated

9. To approve and sign the minutes of meeting of 20th March 2012

Signed and approved

10. Finance report and expenditure approval and signing off the accounts for tax year 2011/2012

AON Insurance	£526.99
K Clark (Reimbursement for BT phone bill	£44.10
HAPTC Annual membership	£146.77
K Clark Clerks Float	£50.00

All approved and accounts signed off and submitted to the external auditor

11. To approve Planning applications as notified by the District Council

No objections to planning application for at 17 Ashwell Road Bygrave

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12. Update on Traffic management

County Councillor Tony Hunter appraised us of the new works and advised that any problems should be reported direct to the Highways department.

There have been no volunteers for the proposed speed watch scheme.

13. To evaluate feedback to newsletter

Positive feedback has been received on the website and information will continue to be communicated in this way.

14. To discuss letter from North Herts Homes

Janine will write to North Herts homes pointing out the badly worded letter she received and she advised that the scheme in question was not affecting any Bygrave residents as none were eligible.

15. Correspondence

SENDER	SUBJECT	TASKED
HAPTC	Invoice	Agenda
BT	Phone bill	Agenda
AON insurance renewal	Invoice	Agenda
CMS	News	Circulated
NHDC	Localism Act 2011 and changes to standard regime	Circulated
NHDC	Planning application	agenda
Police Authority	Leaflets	Circulated

A letter was received from some school children regarding the bus shelter and their request to make it more wind proof, ideas will be discussed at the next meeting and Cllr Hills offered to draft a reply letter to them.

16. To confirm date and time of next meeting

This will be held on Wednesday 11th July 2012 at 8pm

Meeting closed at 21.15 hours.

Signed.....Dated.....