

BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council Annual Meeting was held in the Church of St. Margaret of Antioch on Tuesday 8th November 2011 commencing at 8.00pm.

Present:

Cllr Janine Paterson
Cllr Phil Hills
Cllr Claire Mortlock
Cllr Paul Culpin

Mrs K Clark (Clerk)

In Attendance: County Councillor Tony Hunter

1. Apologies for absence

None received

2. To approve and sign the minutes of meeting of 8th September 2011

Approved and signed

3. Finance report and expenditure approval

K Clark Clerks Float £50.00

K Clark – reimbursement for Phone bill £41.70

Above payments approved.

4. To set Precept for 2011/2012 to include review on donation made to Church

This was agreed to leave the same as last year due to the current economic climate and make a request to NHDC for £5200.00 and use reserves.

Clerks Salary	£2350.00
Office allowance	£120.00
Mileage	£160.00
HAPTC	£145.00
Insurance	£450.00
Audit	£300.00
Churchyard Maintenance	£600.00
Lease	£250.00
Grass Cutting	£1,000.00
Stationery and Printing	£400.00

It was agreed to keep the donation to the Church for maintenance costs the same at £650.00 and an invoice will be requested.

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5. To approve Planning applications as notified by the District Council

59 Ashwell Road Bygrave – New Vehicular and Pedestrian access – No objections

6. Councillor vacancy

Cllr Culpin will approach a neighbour as he may be interested .

7. Update on Website

The vacancy will be added to the website and a letter that Cllr Hills has composed will be delivered to every household to advertise the site after the Christmas Period.

8. Correspondence

Tabled

SENDER	SUBJECT	TASKED
HAPTC		Circulated
Lloyds bank statement		Filed
BT	Phone bill	Agenda
NHDC	Planning applications	Circulated
NHDC	Precept payment	Agenda
CDA	Annual review	Circulated
North Herts homes	Annual Review	Circulated
Clerks & Councils Direct	Magazine	Circulated
Queens Diamond Jubilee	Beacons information	Circulated

9. To confirm date and time of next meeting

This will be held on Tuesday 10th January 2012 at 8pm.

Meeting closed at 20.50 hours.

Signed.....Dated.....