

## BYGRAVE PARISH COUNCIL

---

**A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Tuesday 18th May 2010 commencing at 8.30pm.**

**Present:**

Cllr J Patterson (chair)  
Cllr P Sinclair  
Cllr Kingsbury  
Cllr Hills  
Cllr Culpin  
Mrs K Clark (Clerk)

**In Attendance:**

**1. Apologies for Absence**

Received from Andrew Young

**2. To elect a Chairman**

Cllr J Patterson was elected

**3. To receive the Chairman's Declaration of Acceptance of Office**

Received

**4. To elect a Vice-Chairman**

Cllr P Culpin was elected

**5. To receive Declaration of office from all Councillors**

Received

**6. To consider the payment of any annual subscriptions**

All detailed under item 10

**7. To inspect the deeds and trust instruments in the custody of the Council**

None held

**8. To update the Register of interest book**

Updated

**9. To approve and sign the minutes of meeting of 20<sup>th</sup> January 2010.**

Approved

**10. Finance report and expenditure approval**

**To approve year end accounts 2009/2010**

**Insurance Premium £478.59**  
**Clerks Float £50.00**  
**M Rainbow ( grass cutting ) £98.00**  
**Bygrave Church – meetings for year ending 31/12/09 £60.00**

The first precept payment of £2,600 has been received into the bank account on the 08/04/10

All approved. Accounts for 2009/2010 were signed off and submitted to the Internal auditor then will be submitted to external auditor by the 13<sup>th</sup> June 2010.

**11. To approve Planning applications as notified by the District Council**

None

**12. Door Step Green– update**

Cllr Kingsbury reported that he had met with the land owner for the proposed area and they do not wish to lease any land as a green. Other options are being considered such as providing some outdoor furniture for walkers on the land or looking at improvements to the Church facility or replacing seating in the Parish.

A parish questionnaire will be sent out to seek the opinions of everybody and Cllr Kingsbury will draft a letter to send to the people who made personal contributions to the previous project.

**13. Amenity Area –**

There has been no further response from the land owner regarding the lease

**14. Heritage Verge – to discuss preservation**

It was highlighted that most of the verge had been eroded away – Tony Hunter will look at the options of curbing the area in order to preserve what is left.

**15. Bygrave Roads and Verges**

It was reported that the white lines would be re painted on the road when it is re surfaced. Cllr Culpin is due to attend a Speed watch meeting on the 20/5/10 and will feed back to Parish Council at the next meeting.

## BYGRAVE PARISH COUNCIL

---

### 16. Correspondence

<b>SENDER</b>	<b>SUBJECT</b>	<b>TASKED</b>
<b>M Rainbow</b>	<b>Invoice</b>	<b>Agenda</b>
<b>Herts Police</b>	<b>Speed Watch scheme</b>	<b>Paul Culpin attending</b>
<b>Lloyds</b>	<b>Bank Statement</b>	<b>Filed</b>
<b>BT</b>	<b>Phone Bill</b>	<b>Agenda</b>
<b>CDA</b>	<b>Magazine</b>	<b>Circulated</b>
<b>HAPTC</b>	<b>News letter &amp; invoice</b>	<b>Circulated</b>
<b>AON</b>	<b>Insurance renewal</b>	<b>Circulated</b>
<b>LCR</b>	<b>Magazine</b>	<b>Circulated</b>
<b>NHDC</b>	<b>Precept</b>	<b>Filed</b>
<b>CMS</b>	<b>Risk assessments</b>	<b>Agenda</b>
<b>Parish Church</b>	<b>Invoice</b>	<b>Agenda</b>

### 17. To Approve the date and time of the next meeting.

This will be held on Wednesday 14<sup>th</sup> July 2010 at 8pm

Signed ..... Dated.....

Meeting closed at 9.45pm