

BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council Annual Meeting was held in the Church of St. Margaret of Antioch on Wednesday 13th May 2015 commencing at 8pm.

Present:

Cllr Phil Hills
Cllr James Northern
Cllr Tristan Brenner

Mrs K Clark (Clerk)

1. Apologies for absence

Cllr Claire Mortlock

2. To elect a Chairman

Cllr Phill Hills was elected

3. To receive the Chairman's Declaration of Acceptance of Office

Received

4. To elect a Vice-Chairman

Cllr James Northern was elected

5. To receive Declaration of office from all Councillors

Received

6. To consider the payment of any annual subscriptions

There are no new subscriptions and these are listed under item 9

7. To update the Register of interest book

Checked and updated

8. To approve and sign the minutes of meeting of 4th March 2015

Signed

9. Finance report and expenditure approval and signing off the accounts for tax year 2014/2015

AON Insurance	£503.64
HAPTC Annual membership	£149.13
K Clark Clerks Float	£50.00
PCC – Contribution towards the maintenance of the graveyard	£600.00
K Clark- reimbursement for phone bill	£51.59

All approved and accounts signed off and submitted to the external auditor

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10. To approve Planning applications as notified by the District Council

None

11. Amenity area lease update

Land owner contacted awaiting update

12. New Councillor training sessions – to consider attendance

Phil Hills will attend the Chairmans training session and then other courses will be looked at in the winter months around work commitments

13. Projects for forthcoming year

Bus stop glass/ weather protection

Dead tree by the church

Daffodil planting

Hard standing outside the church to improve safety for visitors in winter months.

Maps of Bygrave around the Parish.

14. Correspondence

SENDER	SUBJECT	TASKED
BT	Phone Bill	Agenda
HAPTC	Newsletter	Circulated
Allianz Cornhill	Insurance Renewal	Agenda
HAPTC	Invoice annual Fee	Agenda
Inland revenue	Year end	Clerk
BDO accounts	Year end	Clerk

15. To confirm date and time of next meeting

This will be held on Wednesday 8th July 2015 at 8pm

Meeting closed at 21.40 hours.

Signed.....Dated.....