

## BYGRAVE PARISH COUNCIL

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**A meeting of Bygrave Parish Council Annual Meeting was held in the Church of St. Margaret of Antioch on Wednesday 7th May 2014 commencing at 7.30pm.**

**Present:**

Cllr Janine Paterson  
Cllr Phil Hills  
Cllr Paul Culpin  
Cllr Tim Sheppard  
Cllr Claire Mortlock

Mrs K Clark (Clerk)

**1. Apologies for absence**

None

**2. To elect a Chairman**

Cllr Janine Paterson was elected

**3. To receive the Chairman's Declaration of Acceptance of Office**

Received

**4. To elect a Vice-Chairman**

Cllr Paul Culpin was elected

**5. To receive Declaration of office from all Councillors**

Received

**6. To consider the payment of any annual subscriptions**

There are no new subscriptions and these are listed under item 9

**7. To update the Register of interest book**

Checked and updated

**8. To approve and sign the minutes of meeting of 19<sup>th</sup> February 2014**

**9. Finance report and expenditure approval and signing off the accounts for tax year 2013/2014**

<b>AON Insurance</b>	<b>£503.64</b>
<b>HAPTC Annual membership</b>	<b>£146.02</b>
<b>K Clark Clerks Float</b>	<b>£50.00</b>
<b>PCC – Contribution towards the maintenance of the graveyard</b>	<b>£600.00</b>
<b>PCC – meeting fee for 2013</b>	<b>£50.00</b>

All approved and accounts signed off and submitted to the external auditor

**10. To approve Planning applications as notified by the District Council**

None

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### 11. Water Pressure update

A letter has been received from Affinity water apologising for the problems but does not answer all points raised.

**Action – copy to be sent to District Councillor Young to progress further, copy of letter to also be uploaded to Parish Website.**

### 12. To consider a donation to assist with Weedon Way Road maintenance

Following the recent storm damage a one off contribution was agreed of £500.00 to help towards the £5K bill the road has to fix this.

### 13. Correspondence

<b>SENDER</b>	<b>SUBJECT</b>	<b>TASKED</b>
<b>BT</b>	<b>Phone Bill</b>	<b>Agenda</b>
<b>HAPTC</b>	<b>Newsletter</b>	<b>Circulated</b>
<b>Allianz Cornhill</b>	<b>Insurance Renewal</b>	<b>Agenda</b>
<b>HAPTC</b>	<b>Invoice annual Fee</b>	<b>Agenda</b>
<b>Inland revenue</b>	<b>Year end</b>	<b>Clerk</b>
<b>HCC</b>	<b>Waste Development framework</b>	<b>Circulated</b>

### 14. To confirm date and time of next meeting

This will be held on Wednesday 9<sup>h</sup> July 2014 at 7.30pm

Subsequent meetings will be held as follows:

Wed 17<sup>th</sup> Sept 2014

Wed 26<sup>th</sup> Nov 2014

Meeting closed at 20.20 hours.

Signed.....Dated.....