

BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council Meeting was held in the Church of St. Margaret of Antioch on Tuesday 12th January 2016 at 8pm.

Present:

Cllr Phil Hills
Cllr James Northern
Cllr Claire Mortlock
Cllr Jenny Oakley
Cllr Tristan Brenner

Mrs K Clark (Clerk)

1. Apologies for absence

None received

2. To approve and sign the minutes of meeting of 6th October 2015

Signed and approved

3. Finance report and expenditure approval and to set the precept for 2016/17

This was agreed a slight increase due to the current economic climate and make a request to NHDC for £6000.00

Clerks Salary	£2350.00
Office allowance	£120.00
Mileage	£160.00
HAPTC	£145.00
Insurance	£450.00
Audit	£300.00
Churchyard Maintenance	£700.00
Lease	£500.00
Grass Cutting	£1,125.00
Stationery and Printing	£400.00

Parish Council insurance requirements reviewed and the asset register reviewed and current values slightly increased having been checked and verified

The below expenditure was approved

K Clark (Reimbursement for BT, fasthosts and Clerks float)	£109.96
M Rainbow	£304.00

HAPTC £35.00
PCC meetings fee £40.00

4. To approve Planning applications as notified by the District Council

5 Ashwell Road, Bygrave, Baldock, SG7 5DT
Mill Valley, North Road, Baldock, SG7 5DN

No comments to submit to NHDC

5. Update on expansion that includes visit from Baldock Forum Member

The neighbourhood forum group seek to positively influence the new development. The earliest time frame for houses to be built is around eight years away.

Consideration will be given to the Bygrave Parish Council joining this forum as Baldock does not have a Parish council we would be able to assist the recommendations process by way of a neighbourhood plan.

6. Roads update which includes visit from Ringway the Roads Contractor

Derek Jarrard from Ringway explained how the funding is allocated including taking into account road closures, he will view all the outstanding issues raised and complete a Parish action plan to look at progressing these.
Phil will draft a new list so it is with one person.

All users of the roads are encouraged to submit faults using the Herts Direct website fault reporting and allows quicker reporting and priority fixes.

A letter of enablement is also on that website that will allow local residents to assist in some work on the highways following attending a risk assessment training day.

7. Update on running items for Spring action

New tree in triangle –Phil will review options and email Jenny so this can be ordered.

Quotes will be sought for concreting the area to make it not as muddy for church users.

On consideration is a Defib to be located in the village, the cost is around £2.5k for the equipment and training- this will be given further thought.

8. Signage for dogs

These will be ordered from NHDC to be placed round the village

9. Update on field lease with Venitia

New lease to be proposed, confirmation and terms awaited from land owner.

10. Housing plans – update on proposals

Cllr James Northern offered to talk to the Baldock forum to see what they need and then look at options.

11.To look at having a Parish meeting regarding Building North East of Baldock

This was thought to be a good idea and after the next planning meeting on the 25th February this will be organised.

12. Correspondence

All other correspondence was via email

13. To confirm date and time of next meeting

Confirmed as Tuesday 10th May 2016 at 7.30pm this will be the AGM

Signed.....Dated.....