

# BYGRAVE PARISH COUNCIL

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**A meeting of Bygrave Parish Council Meeting was held in the Church of St. Margaret of Antioch on Tuesday 3<sup>rd</sup> May 2017 at 8.00pm.**

**Present:**

Cllr Phil Hills  
Cllr James Northern  
Cllr Claire Mortlock  
Cllr Jenny Oakley  
Cllr Tristan Brenner  
Cllr Jenny Oakley

Mrs K Clark (Clerk)

**1. Apologies for absence**

**2. To elect a Chairman**

Cllr Phil Hills was elected

**3. To receive the Chairman's Declaration of Acceptance of Office**

Received

**4. To elect a Vice-Chairman**

Cllr James Northern was elected

**5. To receive Declaration of office from all Councillors**

Received

**6. To update the Register of interest book**

Checked and updated

**7. To approve and sign the minutes of meeting of 18th January 2017**

Approved

**8. Finance report and expenditure approval and signing off the accounts for tax year 2016/2017**

AON Insurance	£532.15
HAPTC Annual membership	£153.98
K Clark Clerks Float	£50
K Clark Back pay	£65.10 & £23.82

**PCC – Contribution towards the maintenance of the graveyard £600.00**

**K Clark- reimbursement for phone bill £53.00**

All approved and accounts signed off to go to Internal auditor Appointed as Susanne Birmingham in Stevenage following obtaining of quotes.

Asset register updated to reflect new laptop, scanner and phone.

Risk assessment conducted and reviewed and no new risks identified.

Quotes to be obtained for replacing the lower village noticeboard

**9. To approve Planning applications as notified by the District Council**

*Scoping Opinion: Mixed use development comprising up to 570 dwellings, up to 19.6ha of Use Class 'B' Employment land uses, open space, nature conservation, education provision, recreation, landscaping and associated facilities, following demolition of existing structures and vehicular access. Land between the A505 and the eastern edge of Baldock, including land off Royston Road and land off Clothall Road, Baldock - Case Ref No: 17/01364/ISCP*

*Scoping Opinion: Mixed use development comprising up to 2,800 dwellings, a new local centre, primary and secondary schools, a healthcare hub, up to 1,900sqm of 'A' Class land uses including a supermarket, open space, nature conservation, recreation, landscaping and associated facilities, following demolition of existing structures and vehicular access. Land east of North Road and north of the railway line, Bygrave Road, Baldock Case Ref No: 17/01344/ISCP*

Letter of concern will be sent from Parish Council outlining the infrastructure, amenities and roads. All encouraged to sign up to Baldock/Bygrave expansion committee.

*Scoping presentation from Brent Copsey for Micro Brewery – impact assessment requested, concerns about noise, smell and traffic to and from the site.*

**10. Amenity area grass cutting – to agree a new contractor and work required yard.**

Three quotes will be obtained for the cutting of the amenity field and the graveyard

**11. Update on expansion plan for Baldock/ Bygrave**

Local issues and up to date information on the Baldock Bygrave expansion committee website.

<http://www.bbplan.co.uk>

**12. To agree Parish Council support for the upkeep of the Church,**  
Amount to be reviewed in December when fixing the precept

**13. To agree the material costs for car park area**  
Quote of £4875.90 reviewed and accepted.

**14. Road repairs and Multi axel multi wheeled Lorries**  
Big lorries cause a problem on the roads due to speeding drivers eroding the verges and road away. Janine will speak to the yard owner and Phil will contact Ringway

**16. To confirm date and time of next meetings**

Wednesday 20<sup>th</sup> September 2017

Wednesday 8<sup>th</sup> November 2017