

# BYGRAVE PARISH COUNCIL

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## Notice Of Meeting

I hereby give notice that the Annual General Meeting of Bygrave Parish Council will be held on **Tuesday 13<sup>th</sup> May 2025 at 7.30pm in the Meeting Room Baldock Community Centre Simpson Dr, Baldock SG7 6DH**

*The Public and Press are cordially invited to be present.*

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Karen Clark  
05/05//2025

## AGENDA

1. Apologies for absence
2. To elect a Chairman
3. To receive the Chairman's Declaration of Acceptance of Office
4. To elect a Vice-Chairman
5. To receive Declaration of office from all Councillors
6. To update the Register of interest book
7. To approve and sign the minutes of meeting of 11<sup>th</sup> March 2025
8. To seek to co-opt Councillor vacancy
9. Finance report and expenditure approval and signing off the accounts for tax year 2024/2025
  - AON Insurance           £ 838.32
  - HAPTC Annual membership £177.03
10. To approve Planning applications as notified by the District Council
  - Full Permission Householder : Single storey rear extension
  - 2 Ashwell Road, Bygrave, Baldock, Hertfordshire, SG7 5DT
  - reference: 25/00984/FPH
11. To review all keys and padlocks for gates and create a register of key holders and access.
12. Correspondence
13. To confirm date and time of next meeting

### Future meeting dates

Tuesday 25<sup>th</sup> Nov 2025.