

## BYGRAVE PARISH COUNCIL

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**A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Wednesday 2<sup>nd</sup> September 2009 commencing at 8pm.**

**Present:**

Cllr Patterson ( chair )  
Cllr Kingsbury  
Cllr Hills  
Cllr P Culpin  
Cllr Sinclair

**In Attendance:** 2 members of public

**1. Apologies for absence**

None received

**2. To approve and sign the minutes of last meeting**

Approved

**3. Finance report and to agree the following payments:-**

Clerks Float £30.00  
M Rainbow Grass cutting £ 96.00  
BDO Stoy Audit £138.00

All the above were approved

**4. To approve Planning Applications as notified by the District Council:-**

No new applications received

**5. Door step Green – to take over the running of the bank account and to repay grants received.**

The Parish Council were advised that the Door Step Green Committee had reconvened and due to the lottery funding not being available due to the lease term they required not being acceptable to the land owners the project was not continuing.

There is now a balance of £ 7998.45 in their account and this would be available to proceed with the project on a smaller scale if the Parish Council wanted to take this over.

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The Parish Council agreed to take over the responsibility of the finance and explore the origins of the funds prior to proposing a project. Cllr Kingsbury and Cllr Hills agreed to contact NHDC to explore the origins of the original grants and availability of additional funds.

### 6. Correspondence

<b>SENDER</b>	<b>SUBJECT</b>	<b>TASKED</b>
<b>M Rainbow</b>	<b>Invoice</b>	<b>Agenda</b>
<b>NHDC</b>	<b>Cycle Workshop</b>	<b>Circulated</b>
<b>BDO</b>	<b>Close of Audit</b>	<b>Agenda</b>
<b>Lloyds</b>	<b>Bank Statment</b>	<b>Filed</b>
<b>HCC</b>	<b>Ageing Well</b>	<b>Circulated</b>
<b>CMS</b>	<b>Magazine</b>	<b>Circulated</b>
<b>Herts Highways</b>	<b>Newsletter</b>	<b>Circulated</b>
<b>NHDC</b>	<b>Local Development Framework</b>	<b>Circulated</b>
<b>North Herts Homes</b>	<b>AGM</b>	<b>Circulated</b>
<b>HAPTC</b>	<b>Toolkit for Parish &amp; Town Councils</b>	<b>Circulated</b>
<b>HCC</b>	<b>Transport Report 2009</b>	<b>Circulated</b>

### 7. To approve the date of next meeting

This was agreed as Wednesday 4<sup>th</sup> November 2009 at 8pm in the Church

**BYGRAVE PARISH COUNCIL**

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**Meeting closed at 9.00pm**

**Signed.....Dated.....**