

# BYGRAVE PARISH COUNCIL

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**A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Monday 3<sup>rd</sup> December 2007 commencing at 8pm.**

**Present:** Cllr. P Culpin  
Cllr J Patterson  
Cllr P Sinclair

Mrs K Clark (Clerk)

**In Attendance:** 1 members of the public

**1. Apologies for absence**

Received from Tony Hunter and Andrew Young and Cllr Kingsbury

**2. To approve an sign the minutes of last meeting**

Signed as a true copy

**3. Declaration of members interests**

None Received

**4. Finance report and to agree any payments.**

M Rainbow	Grass Cutting	£90.00
K Clark	Re imbursement for Website annual hosting fee	£58.50
K Clark	Clerks Float	£50.00

All approved

**5. To appoint internal auditor**

Options are still being explored

**6 To set Precept for 2007/2008**

The precept was agreed to keep as last year as £5200.00 this was broken down as follows and takes into account the existing bank balance:

Clerks Salary	£2100.00
Office allowance	£120.00
Mileage	£150.00
HAPTC	£137.00
Insurance	£450.00
Audit	£300.00
Churchyard Maintenance	£600.00
Lease	£250.00
Grass Cutting	£1,000.00
Stationery and Printing	£400.00

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**7.To approve Planning Applications as notified by the District Council**

302 Wedon Way – Bygrave	No Objection
22 Ashwell Rd      Bygrave	Further investigation needed

**8 Councillor Vacancy – progress on co opting one member**

There is one member of the Parish who has expressed an interest and the Clerk has provided him with some information to read before the next meeting.

**9.Progress on repair of gate on Venitas field**

An assessment will be carried out to see if it can be repaired , grant options will be explored fully when a estimated cost is known.

**10.Door Step Green – to agree the way forward**

Nothing is proceeding at present so it was agreed to put this on hold during Parish Council business until some further developments arise,

**11.To approve a site for a plastic recycling bank in the Village**

A potential site was identified as near the church, the Clerk will go back to NHDC and find out who often this will be emptied and what size this is then residents will be approached.

**12.Correspondence**

**CORRESPONDENCE**

Oct/Nov

SENDER	SUBJECT	TASKED
<b>HAPTC</b>	<b>Notification of next years fees</b>	<b>Agenda</b>
<b>NHDC</b>	<b>Identification of Potential Gypsy and Traveller pitches</b>	<b>Circulated</b>
<b>Clerk &amp; Council Direct</b>	<b>Magazine</b>	<b>Circulated</b>
<b>NHDC</b>	<b>Recycling Consultation</b>	<b>Agenda</b>
<b>Go- East</b>	<b>Magazine</b>	<b>Circulated</b>
<b>LCR</b>	<b>Magazine</b>	<b>Circulated</b>
<b>SNAP</b>	<b>Consultation</b>	<b>Circulated</b>
<b>NHDC</b>	<b>Calendars</b>	<b>Circulated</b>

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<b>CMS News</b>	<b>Magazine</b>	<b>Agenda</b>
<b>North Herts Homes</b>	<b>Annual Report</b>	<b>Circulated</b>
<b>The Clerk</b>	<b>Magazine</b>	<b>Circulated</b>
<b>CDA</b>	<b>Newsletter</b>	<b>Circulated</b>
<b>NALC</b>	<b>Legal Briefing – Parish Polls</b>	<b>Circulated</b>
<b>HAPTC</b>	<b>Magazine</b>	<b>Circulated</b>
<b>NHDC</b>	<b>Planning App</b>	<b>Agenda</b>
<b>NHDC</b>	<b>Precept</b>	<b>Agenda</b>

### **13.Any URGENT business**

The Trees in Wedon Way were last maintained around 12 years ago , the Clerk was asked to find out what the cost of inspecting them was then and to look into getting quotes for having them inspected.

### **14.To approve the date of next meeting**

This was approved as Tues 5<sup>th</sup> Feb 2008 at 8pm