

Bygrave Parish Council

The Annual meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Thursday 21st June 2007 commencing at 8pm.

Present: Cllr.P Culpin (Chairman)
Cllr R Kingsbury
Cllr J Paterson

Mrs K Clark (Clerk)

In Attendance: Cllr A Young

1. Apologies for absence

None received

2. To elect a Chairman

Cllr Paul Culpin was duly elected

3. To receive the Chairman's Declaration of Acceptance of Office

Signed, witnessed and received

4. To elect a Vice-Chairman

Cllr Janine Paterson was duly elected

5. To receive Declaration of office from all Councillors

Signed, witnessed and received

6. To consider the payment of any annual subscriptions

No outstanding ones to consider

7. To inspect the deeds and trust instruments in the custody of the Council

None held

8. To update the Register of interest book

New entries made by all Councillors

9. To approve and sign the minutes of meeting of 4th May 2007

Approved and signed as a true copy

10. To adopt the Code of Conduct

Adopted by all Councillors and relevant forms completed

11. Declarations of members interests for this agenda

None

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12. To consider Co opting two members to fill remaining vacancies

Paul Sinclair asked to be considered and was duly co-opted as a member of the Parish Council.

Councillors will spread the word regarding the remaining vacancy

13. Finance report and to approve payments

It was agreed that Cllr Paterson should be added as a signatory for the bank account the relevant forms will be obtained from the bank.

The following payments were authorised

- £135.00 M rainbow
- £90.00 M Rainbow
- £68.58 Clerks Float

The Cheque that was authorised at the last meeting for £250.00 rent for the amenity area payable to V Caton, is in the process of being sent back to the Clerk as she has changed her surname, once this cheque is received a new cheque payable to V Topham will be sent off

14. To approve any planning applications as notified by the District Council

None

15. Door Step Green Update

No further update Cllr Kingsbury will talk to Mike Sheppard to find out where we are up to with this and how to proceed.

16. Maintenance of Lawnmower in Wedon Way

District Councillor Young will speak to HCC regarding adding this to their contract. Cllr Culpin will speak to the resident that raised the enquiry.

17. Correspondence

NHDC	Grant Funding awards	Agenda
Local Government	Model Code of Conduct	Circulated
HAPTC	Newsletter and Councillor workshops	Agenda
NHDC	Code of Conduct	Agenda
HCC	Highways Bulletin	Circulated

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18. Any URGENT Business

None

19. To approve the date and time of the next meeting

This was approved as Tuesday 7th August at 8pm.

The pattern for meeting was agreed as the first Tuesday on alternate months.

Meeting closed at 9.40pm

SignedDated.....