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## BYGRAVE PARISH COUNCIL

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**A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Monday 3rd July 2006 commencing at 8pm.**

**Present:** Cllr. P Hughes  
Cllr B Huffer  
Cllr. P Culpin  
Cllr M Sheppard (Joined at 8.45pm due to emergency)

Mrs K Clark (Clerk)

**In Attendance:** One member of public

### **1. Apologies for absence**

Received from Cllr P Sinclair due to holiday and Cllr M Sheppard will arrive later.

### **2. To approve an sign the minutes of last meeting**

These were approved and signed as a true copy

### **3. Clerks Report**

Received and appended to minutes

### **4. Declaration of members interests**

None received

### **5. Finance report, to complete the end of year accounts return and expenditure approval**

The accounts for 2004/2005 were received back from the external auditor and approved.

Cllr Hughes and the Clerk in agreement with the other Councillors present signed the statement of assurance approving the accounts for 2005/2006.

The internal auditor has signed the accounts for 2005/2006 and they are now ready to be submitted to the External auditor

Payments agreed as detailed in the Clerks report.

### **6. To approve Planning applications as notified by the District Council**

Quested 5 Royston Road Baldock SG7 6QZ Two storey side extension Approved

**7. To give permission for the PCC to use amenity area for fete**

This was approved and will take place during September 2006.

**8. To update the Standing Orders and financial regulations of the Parish Council.**

These have been revised in accordance with the NALC model and were adopted by the Parish Council.

**9. Door Step Green Update**

No further update

**10. Correspondence**

Items received circulated to all Councillors.

A letter from the Boundary committee was received and the clerk will respond stating that we wish Bygrave to stay in its existing ward and maintain the link with Ashwell which is the Parish school.

**11. Any URGENT business**

None

**12. To approve the date of next meeting**

Approved as Monday 4<sup>th</sup> September 2006 at 8pm in the Church of St. Margaret of Antioch

Meeting closed at 9pm

Signed .....Dated.....

## CLERKS REPORT 3<sup>rd</sup> July 2006-

We are now a member of SLCC and I have received a member pack with useful information about accessing their resources.

### *Payments to be approved*

Clerks mileage allowance for meeting 03/07/06 44 miles x 50.5p	£22.22
M Rainbow                      Grass Cutting	£86.00
Cleks Float	£50.00