
BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Monday 7th November 2005 commencing at 8pm.

Present: Cllr. M Sheppard (Chairman)
Cllr. P Hughes
Cllr. P Culpin
Cllr. B Huffer
Cllr. P Sinclair

Mrs K Clark (Clerk)

In Attendance: County Cllr. Tony Hunter and eight members of the Parish

An amendment to the agenda was proposed and approved to start with item 3

1. Appointment of New Clerk

Mrs Karen Clark was duly appointed as Parish Clerk and Responsible financial officer with immediate effect.

2. Apologies for Absence - None received.

3. Introduction to Police Community Support Officer Gemma Day

Gemma is the PCSO for the Parish and sends out rural news that includes crime trends and security advise to local residents wishing to receive this information by email. Speed checks are conducted once a month in the village and results published in rural news. She operates an un-occupied house scheme and a vulnerable persons' scheme, a form is available from her for these.

She is happy to attend fetes and conducts foot patrols and will talk to any problem youths in the area.

Tack marking is also available.

She can be contacted at Gemma.Day@hertspnn.police.uk or on 0845 3300222, the police non emergency number.

4. Minutes of last meeting - Approved and signed as a true copy

5. Matters arising from minute - No matters arising

6. Finance report, Expenditure approval, Budget and precept 2006

An increase in the precept was agreed for April 2006 and was proposed by Cllr Sheppard and seconded by Cllr Huffer and Cllr Culpin, to be set at £4250.00

***Resolved** The clerk will write to NHDC requesting a precept of £4250.00 for the next financial year.*

Bank mandate forms will be obtained to update the signatories of the account.

Resolved payment of £31.20 was approved to reimburse Mr D Woodman for postage and envelopes.

The purchase of the Parish Council guide Charles Arnold Baker was approved up to the cost of £60.00. The clerk will investigate ordering the book.

7. Update on Doorstep Green

Cllr Sheppard reported that a meeting had taken place with the Countryside Agency to see if a lower lease term could be arranged, this was not possible.

Mr and Mrs Northern are happy to move forward on a ten-year lease on a five year rolling review.

A new capital budget grant for projects such of this is now available

Resolved the Parish Council will apply for this Grant and consult the solicitors for a simple lease.

Rent and insurance of the land will be negotiated.

8. Parish Web site for distribution of Parish Council information

Resolved The Clerk would arrange a .Org web address to incorporate email, the cost of £72.70 per annum was agreed for the running of this site.

9. Storage and application of sewerage waste in village

Thames Valley Water have been contacted regarding the smell of sewage, they are willing to meet with the Parish Council to look at ways of improving the situation.

Resolved Cllr Sheppard will invite them to the next Parish Council meeting.

10. Correspondence

Planning

Manor House Bygrave	alteration of listed out building to form single residential dwelling. Approved
72 Ashwell Road Bygrave	proposed breakfast room and single storey rear extension Approved

11. Any Other Business - None

12. Date of next meeting

This will be held at 8pm at St Margaret's Church Bygrave on Monday 9th January 2006

Meeting closed at 9.15pm

Signed: _____ Dated: _____