

BYGRAVE PARISH COUNCIL

Notice Of Meeting

I hereby give notice that the Annual Meeting of Bygrave Parish Council will be held on Tuesday 1st May 2012 at 8.00pm in the St Margaret's Church Bygrave

The Public and Press are cordially invited to be present.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



Karen Clark
22/04/12

AGENDA

- 1. Apologies for absence**
- 2. To elect a Chairman**
- 3. To receive the Chairman's Declaration of Acceptance of Office**
- 4. To elect a Vice-Chairman**
- 5. To receive Declaration of office from all Councillors**
- 6. To consider the payment of any annual subscriptions**
- 7. To inspect the deeds and trust instruments in the custody of the Council**
- 8. To update the Register of interest book**
- 9. To approve and sign the minutes of meeting of 20th March 2012**

10. Finance report and expenditure approval and signing off the accounts for tax year 2011/2012

AON Insurance	£526.99
K Clark (Reimbursement for BT phone bill	£44.10
HAPTC Annual membership	£146.77
K Clark Clerks Float	£50.00

11. To approve Planning applications as notified by the District Council

12. Update on Traffic management

13. To evaluate feedback to newsletter

14. To discuss letter from North Herts Homes

15. Correspondence

16. To confirm date and time of next meeting